

So next on our meeting agenda; the open position in the sales department.

OK. Here's the job description I wrote up.

I think we should look at internal candidates before advertising outside the company.

That makes sense.

So we need someone who can handle our Chinese clients' accounts...

someone who speaks Mandarin.

Right. Malik Lewis lived in China for ten years...

That's true. But we need to give everyone an opportunity to apply.

Can you put an announcement about this job on our staff Web site?